



## **Recommendation 68-2**

### **U.S. Government Organization Manual**

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(Adopted December 10-11, 1968)

The manual at present falls short of its goal because the narrative text submitted by some of the agencies is outdated, unrevealing, cumbersome, or otherwise deficient. The text should be rewritten at a high level of competence.

#### **Recommendation**

1. Each agency covered by 5 U.S.C. 552 should assign the writing of material for the "U.S. Government Organization Manual" to an office having the competence to achieve the brevity, clarity, and general excellence of presentation required to serve the purpose of this handbook and to reflect credit on our government.

2. Included in the description of each agency should be information concerning the means by which more detailed knowledge of the agency's organization and functions may be obtained.

#### **Citations:**

\_\_ FR \_\_\_\_ (2012)

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**Note:** This recommendation was not published previously in the Federal Register.